

Manteno Community Unit School District No. 5  
Regular Meeting of the Board of Education  
March 27, 2012  
High School Library – 6:30 p.m.

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, J. Toepper, and M. Stauffenberg – seven (7). Absent: None - (0).

Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, J. Snipes, R. Schnitzler, J. Palicki, A. Furbee, T. Steele, J. Ruland, D. Christ, J. DePoister and Clerk Fortin – thirteen (13).

Visitors: D. Rewerts, L. George, T. VanSwol., R. Doig, K. Trumble, R. Doig, V. Donovan, Middle School Jazz band, T. Nugent, T. Murphy, C. Massie (and parent), S. Myers (and parent), Middle School volleyball team and parents, J. Quinn (AT&T rep), J. O'Reilly, M. Casagrande and others – approximately 75 people in attendance.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Items Moved by Dodge, seconded by Mallaney to add the following items to the agenda:

#### **IV. Consent Agenda**

##### **C. Resignations**

1. Lauren Ryba – add 2015 Class Sponsor
8. Kelly Chenoweth – Speech Pathologist – effective at the end of the 11-12 school year
9. Hilary Smith – Speech Pathologist – effective at the end of the 11-12 school year
10. Employee “E” – effective March 14, 2012
11. Burgandy Robertson – HS JV Girls Soccer Co-Coach – prior to the 2012 season

##### **E. Employments**

1. Remove – Nicolas Masciola – HS English teacher for the 2012-2013 school year
5. Student Summer Maintenance Staff (7:00 a.m. – 3:30 p.m. – Monday thru Friday \$8.25 per hour beginning approximately May 31<sup>st</sup> thru approx. Aug. 10, 2012).
  - Nathan Martin
  - Justin Emerson
  - Steven Hamann
  - Alec Andrewson
  - Keirston Creek
  - Zachary Lanoue
  - Adam Newsom
  - Chad Naden
  - Haylee Beck – Substitute
6. Kevin Mikuce – HS JV Girls Soccer Coach for the 2012 season (from co-coach).
7. Carolyn Smithburg – Jacksonville employee add two hours per day (while reducing Julia Speakman’s hours by two hours per day each week).
8. Julia Speakman – Reduction in hours by two hours per day each week

**G. Employment Contingent Upon Successful Completion of Paperwork**

4. Dawn Drexler – High School English Teacher for the 2012-2013 school year.
5. Jenelle Robertson – Part-time Physical Therapist for the 2012-2013 school year (four hours a week with an annual salary of \$11,520 and additional hours if necessary – not to exceed \$6,000).
6. Ron Snodsmith – Substitute bus driver

**VII. New Business**

B. Remove Resolution Regarding Dismissal of First, Second and/or Third-year Probationary Teachers – no action needed.

O. Constellation Energy Demand Response Proposal

Ayes: Dodge, Mallaney, Hofmeister, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Public  
Hearings/  
Petitions/  
Comments

Veronica Donovan, Middle School band/music teacher presented the Middle School Jazz Band and performed a few musical numbers which were enjoyed by all.

Carolyn Johnson, Middle School Spelling Coach introduced Charlie Massie, the Manteno Middle School champion speller, who received a second at the I-Kan contest on March 6<sup>th</sup>. The Board congratulated Ms. Johnson and Charlie for his accomplishments.

Tim VanSwol introduced Diane Rewerts, Middle School volleyball coach, who in turn introduced the 7<sup>th</sup> grade volleyball team and coaches, who were Kan-Will Champs, and made it to the Elite Eight at the State level, with a final record of 25 and 2. The Board congratulated the team and coaches.

Tim VanSwol also introduced Middle School Wrestling coach, Larry George and wrestler Sam Myers (Kevin Gerst was absent). Kevin Gerst was most improved wrestler and State qualifier. Sam Myers was a State qualifier, with a third place at Sectionals and also a State tournament participant.

High School Principal, Paul Russert, introduced John Quinn, AT&T Director of External Affairs, who presented the Operation Teen Safe Driving Club (“A Team”) a check for \$500 to apply to the afterschool program. The Club has recently received 180 pledges of students vowing not to text and drive. A seatbelt survey has been completed numerous times, with more and more students and staff wearing their seatbelts. The program is working!

Mike Casagrande, PTO President, reported April 2<sup>nd</sup> and April 3<sup>rd</sup> are Berkots “Community Involvement Days”, in which a percentage of sales will be donated to Marilyn Cordes’ reading program. The magazine sales are complete and approximately \$3,500 was raised to assist in the purchase of choral risers. Baker’s Square “Pie Night” is April 16<sup>th</sup>, in which a portion of the proceeds will be donated back to the PTO. Elections are coming up in May and there are two vacant positions (Vice President of the Elementary School and Vice President of the High School). Mr. Casagrande is looking for people to step up into these positions.

Reports of Committees **Building Committee** – Gary Preston reported the budget is in good shape with regards to the gas and electricity budgets, so the maintenance department will look at pricing some much needed items, such as a bucket truck and replace the old tractor. It was agreed to hire at least six student summer maintenance employees, but not more than ten. The track resurfacing will take place this summer. There are issues at the Elementary School with crumbling sidewalks. Mr. DePoister will be gathering repair ideas to present back to the committee.

**Finance Committee** – Patrick Mallaney reported they met at 5:00 tonight. A recommendation was made to accept the donation from the Manteno Intramural Basketball program for a new scoreboard controller. It was also agreed to accept bid packets 2A thru 16A, as well as switch the District’s life for staff to Harleysville from Met Life at renewal time. It was also agreed to adopt a Golf/Utility written policy, and to participate in the consolidated energy program. The last recommendation was to return the transitory impact fee as discussed.

Approve Life Insurance to Harleysville Moved by Nelson, seconded by Toepper to approve Harleysville as the District’s Life Insurance carrier effective at the next current renewal date. Ayes: Nelson, Toepper, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

**Curriculum, Instruction, and Assessment Committee** – Joshua Ruland reported the Public Library will celebrate National Library Month with hosting an open house on April 12<sup>th</sup> at 7:00 p.m., a new art club for all ages will begin on April 24<sup>th</sup>, a creative writing class will begin on April 28<sup>th</sup> for 5<sup>th</sup> thru 8<sup>th</sup> graders, the annual art show for middle and high school students will be held at the end of April, and the “Tot Spot” program has been very successful. There was an overview of Google Apps/Panthernation. There was a spirited conversation regarding the application and requirements of the Race to the Top grant. Teachers are willing to write their own curriculum and there is encouragement for finding ways to do such. The Kahn Academy was discussed, as well as free webinars on Common Core Standards from Pearson and the 1:1 initiative. An update on the formation of the Writing Team found the search for building team leaders.

**Technology Committee** – Tom Steele reported he attended the Skyward Conference in Florida (paid for by the Skyward Steering Committee), and he learned of a lot of new features. The most exciting is the release of a video game that will be part of “Student Access”. It is supposed to tie in to PBIS and similar initiatives to help reinforce positive behavior. It is still in the testing phase, but should be coming out with demos soon. Google Apps Single Sign On – there is a glitch when using Internet Explorer. We will push staff and students to use Chrome or Firefox with using Google Apps. Dan has been working laboriously on this project. A touch screen computer, external keypunch and electronic cash drawer were purchased as a pilot for improving lunch room efficiency and have been recently installed at the Middle School. We will likely purchase several more for use in other buildings. The tech intern search for 2012-13 was discussed with hopes to interview in April. There is new baseball scoring software that Brent Zhorne has been

using called GameChanger. It's an app for the iPad that allows stats to be entered and updates in real-time to the Internet where it is visible to the public.

**KARVES** – There was no report given.

Consent  
Agenda

Moved by Dodge, seconded by Hofmeister, to approve the consent agenda (and additions) as follows:

A. Minutes

- Regular Board meeting minutes of February 28, 2012
- Executive Session meeting minutes of February 28, 2012

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Reports
- Cost Analysis – Education and O & M
- Revenue Report
- Expenditure Report
- O & M Gas and Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Accounts Reports
- Additional Accounts Payable

C. Resignations (effective at the end of the 2011-2012 school year unless otherwise indicated)

- Lauren Ryba – High School Mathematics teacher and 2015 class sponsor
- Amy Wallerstedt – Middle School Special Education 7<sup>th</sup> Grade teacher (temporary position)
- Jessica Fetherling – Middle School – 8<sup>th</sup> Grade Social Studies teacher (one year position)
- Sharolyn J. Hardy – Middle School 7<sup>th</sup> Grade Science teacher (one year position)
- Kristen Frerichs – High School Competitive Cheerleading co-coach
- Jennifer Fortin – High School Basketball/Football Cheer/Competitive Cheerleading coach
- Josh Carlile – Varsity Head Softball coach (effective when he left for active military duty).
- Kelly Chenoweth – Speech Pathologist
- Hilary Smith – Speech Pathologist
- Employee “E” – effective March 14, 2012
- Burgandy Robertson – High School JV Girls Soccer co-coach (prior to the 2011-2012 soccer season)

D. Transfers

- Lindsay Beechy from the Middle School Guidance position to the High School Guidance position for the 2012-2013 school year.

- Nathan Short from the High School MAP position to a seventh grade Middle School teacher effective the 2012-2013 school year.

E. Employments

- Josh Carlile – Co-head Varsity Softball coach for the 2012 season effective immediately after his release from active military duty.
- T.J. Kauchak – Co-head Varsity Softball coach for the 2012 season effective February 25, 2012.
- Summer Technology Interns – Minimum wage, four to eight hours per day, five days per week:
  - i. Ellie Mikrut (effective June 1, 2012 throughout the school year)
  - ii. Savannah Guerrero (effective June 1, 2012 throughout the school year)
  - iii. Matt Bagby (effective June 1, 2012 throughout the school year)
  - iv. Trent Wiltshire (effective June 1, 2012 throughout the school year)
  - v. Tim Johnson (June 1, 2012 thru June 29, 2012)
- Student Summer Maintenance Staff (7:00 a.m. – 3:30 p.m.) Monday thru Friday \$8.25 per hour beginning approximately May 31, 2012 thru approximately August 10, 2012.
  - i. Nathan Martin
  - ii. Justin Emerson
  - iii. Steven Hamann
  - iv. Alec Andrewson
  - v. Keirston Creek
  - vi. Zachary Lanoue
  - vii. Adam Newsom
  - viii. Chad Naden
  - ix. Haylee Beck – Substitute
- Kevin Mikuce – High School JV Girls Soccer coach for the 2012 season (from co-coach)
- Carolyn Smithburg – Jacksonville employee add two hours per day (while reducing Julia Speakman’s by two hours per day each week).
- Reduce Julia Speakman’s hours by two hours per day each week.

F. FMLA Request

- Kristen Strawson – Approximately August 27, 2012 until January 7, 2013 (17 weeks)

G. Employments Contingent Upon Successful Completion of Paperwork

- Substitute bus drivers
- Substitute bus aides
- Substitute custodians
- Dawn Drexler – High School English teacher for the 2012-2013 school year
- Jenelle Robertson – Part-time Physical Therapist for the 2012-2013 school year (four hours a week with an annual salary of \$11,520 and additional hours if necessary – not to exceed \$6,000).
- Ron Snodsmith – Substitute bus driver

H. Approve the High School musical “Once Upon a Mattress” to take place on May 11<sup>th</sup> at 7:30 p.m. and Saturday, May 12<sup>th</sup> at 7:30 p.m. and on Sunday, May 13<sup>th</sup> at 2:00 p.m.

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- I. Approve the 2012-2013 floating holiday for the 260 day support staff as December 31, 2012.
- J. Accept the donation of \$800 from the Manteno Intramural Basketball program for the purchase of an additional scoreboard controller for the Middle School East gym.

Moved by Dodge, seconded by Hofmeister to approve the consent agenda as presented. Ayes: Dodge, Hofmeister, Mallaney, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Unit Office Report

Supt. Russert reported on the following:

- The 7<sup>th</sup> grade girl's volleyball team was Regional and Sectional Champs and went to the quarterfinals at State.
- Two 8<sup>th</sup> grade wrestlers attended the IESA State Wrestling meet at NIU – Sam Myers and Kevin Gerst
- Charlie Massie placed second in the Regional Spelling Bee.
- Grand Paws won first place in their division at the Herscher Sing and Swing
- Magic won Grand Champions in their division at the Herscher Sing and Swing
- The second annual Show Choir Gala will be held Saturday, April 14, 2012.
- The High School girls volleyball mulch sale is Saturday, April 14<sup>th</sup> and Saturday, April 21<sup>st</sup> 8:00 a.m. until noon
- The District will not be applying for the Race To The Top Grant

Old Business

Ratify Award Of Phone Service Contract Moved by Hofmeister, seconded by Toepper to ratify the awarding of the phone service contract to Level 3 Communications as presented. Ayes: Hofmeister, Toepper, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

New Business (Item "J" – Approve Bond Sale Resolution was moved to the first item of New Business)

Approve Bond Sale Resolution Moved by Mallaney, seconded by Nelson to adopt the Bond Resolution as presented (the issue of not to exceed \$6,500,000 General Obligation Limited School Bonds, Series 2012, of Community Unit School District Number 5, Kankakee and Will Counties, Illinois, and for the levy of a direct annual tax to pay the principal and interest on said Bonds). Ayes: Mallaney, Nelson, Dodge, Hofmeister, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Escrow Resolution Moved by Dodge, seconded by Hofmeister to adopt the Escrow Resolution as presented. (Resolution authorizing and directing the execution of an Escrow Agreement in connection with the issue of General Obligation Limited School Bonds, Series 2012, Of Community Unit School District 5, Kankakee and Will Counties, Illinois) Ayes: Dodge, Hofmeister, Mallaney, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Award Bid Packages Moved by Preston, seconded by Hofmeister, to approve the twelve bid packages as presented for a total of \$6,179,757.00 Ayes: Preston, Hofmeister, Dodge, Mallaney,

Nelson, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Bid Package	Contractor	Amount
2A Site Work	Double “G” Excavating	\$1,025,921.00
3A Concrete	Martin Cement Company	\$490,496.00
4A Masonry	Midwest Masonry	\$1,506,400.00
5A Structural Steel	Steel Fab	\$483,115.00
6A General Trades	Frontier Construction	\$718,000.00
6B Casework	Carroll Seating Company	\$167,118.00
7A Roofing	Bennett Brosseau	\$701,800.00
8A Glass and Glazing	Replacement Window Systems	\$287,796.00
9A Acoustical Ceilings & Drywall	Heritage Dev. & Construction	\$233,975.00
9C Painting	Oosterban & Sons	\$86,116.00
15B Plumbing	Lake Plumbing	\$398,000.00
15C Fire Protection	Nelson Fire Protection	\$81,020.00

Award Six Construction Bid Packages Moved by Preston, seconded by Nelson to approve the following bid packages as discussed:

- 9B – Flooring – Tile Specialists \$157,793.00
- 9D – Athletic Flooring – Connor Sports Flooring \$ 56,890.00
- 11A – Flood Service Equipment - Streich Equipment Co. \$124,610.00
- 15A – Mechanical – Dodson’s Plumbing, Htg., & A/C \$915,000.00
- 16A – Electrical Work – Indicom Electric Company \$1,077,700.00

Ayes: Preston, Nelson, Dodge, Hofmeister, Mallaney, Toepper, and Stauffenberg – Seven (7). Nays – none (0). Motion carried.

Award Bid Alternates Item tabled at this time.

Resolution Regarding Non-Renewal & Honorable Dismissal of Teachers Moved by Nelson, seconded by Dodge to approve the Resolution Regarding Non-Renewal and Honorable Dismissal of Teachers as presented. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, Toepper, and Stauffenberg - seven (7). Nays – none (0). Motion carried.

Removed the Resolution Regarding Dismissal of First, Second and/or Third-Year Probationary Teachers from the agenda.

Approved Tenured Certified Staff Renewals for 2012-2013 Moved by Mallaney, seconded by Dodge to approve the recommendations for tenured certified staff contractual agreement renewals for the 2012-2013 school year as presented. Ayes: Mallaney, Dodge Hofmeister, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

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Approve Non-Tenured Certified Staff Renewals Moved by Nelson, seconded by Hofmeister, to approve the renewal of part-time and full-time of first, second, and third year probationary teaching staff as presented. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Fourth Year Probationary Teachers To Achieve Tenure Moved by Hofmeister, seconded by Toepper, to approve the fourth year probationary teachers to achieve tenure upon their first day as they return to work in the 2012-2013 school year as presented. Ayes: Hofmeister, Toepper, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Declare Surplus Moved by Dodge, seconded by Hofmeister to approve the High School library equipment (as presented) as declared surplus. Ayes: Dodge, Hofmeister, Mallaney, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve 2012-2013 IHSA Membership Moved by Hofmeister, seconded by Nelson to approve the 2012-2013 IHSA membership. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Approve 2012-2013 IESA Membership Moved by Nelson, seconded by Hofmeister to approve the 2012-2013 IESA membership. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Approve NSN Employer Services 2012-2013 Moved by Mallaney, seconded by Dodge to approve NSN Employer Services Agreement for the 2012-2013 school year as presented (unemployment service) Ayes: Mallaney, Dodge, Hofmeister, Nelson, Preston, Toepper, and Stauffenberg – (7). Nays – none (0). Motion carried.

Anticipated Future Items

1. Summer employments
2. Extended School Year and Summer School employments
3. April 11, 2012 – 2:00 p.m. – Elementary School addition Ground Breaking Ceremony

Approve Constellation Energy Demand Response Proposal Moved by Hofmeister, seconded by Dodge to approve the Constellation Energy Demand Response Proposal as presented. Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.



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- Executive Session Moved by Hofmeister, seconded by Nelson to adjourn to Executive Session for the purpose of discussing personnel issues. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried. Open session ended at 7:30 p.m.
- Return to Open Session Moved by Hofmeister, seconded by Toepper, to return to open session at 8:07 p.m. Roll call: Hofmeister, Toepper, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Approve Return of Impact Fees Moved by Dodge, seconded by Hofmeister, to return the impact fees implemented as discussed. Ayes: Dodge, Hofmeister, Mallaney, Preston, Toepper, and Stauffenberg – six (6). Present: Nelson – one (1). Nays – None (0). Motion carried.
- Approve Additional Special Ed Administrator Moved by Toepper, seconded by Dodge to approve the addition of a Special Education administrator to assist Andy Furbee (starting 2012-2013 school year) with a salary not to exceed \$40,000. Ayes: Toepper, Dodge, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Meeting Adjourned Moved by Dodge, seconded by Toepper to adjourn the meeting at 8:15 p.m. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

*\*Mark Stauffenberg*

*\*Patrick Mallaney*

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Mark Stauffenberg  
Board President  
MKS/PM/DF

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Patrick Mallaney  
Board Secretary

\*Original signatures on file at the District Office